

DELAWARE PROFESSIONAL STANDARDS BOARD

The Townsend Building
401 Federal Street, Suite 2
Dover, Delaware 19901

Meeting Minutes

Department of Education
Cabinet Room
Dover, DE
September 5, 2019
5:00 P.M.

Members Present: Gerald Allen, Amber Augustus, Celeste Bunting, Jennifer Campbell, Earle Dempsey, Holly Grandfield, Darren Guido, Sandra Hall, David Kohan, Byron Murphy, Fran O'Malley, Darlene O'Neill, Loretta Phipps-Greig, Mary Pinkston, and Sue Smith

Members Absent: Terri Eros

Others Present: Laura Makransky, Deputy Attorney General, representing the PSB; Kathleen Smith, PSB Administrative Assistant; Wendy Modzelewski, DOE; Susan Haberstroh, DOE; Jennifer Davis, DOE; Deb Stevens, DSEA; Michael Curry, WilmU.; Karen Sundquist, WilmU; Jenna Ahner, SBE.

I. Opening

A. Call to Order: Byron Murphy called the meeting to order at 5:08 p.m.

B. Roll Call

Kathleen Smith conducted roll call for the meeting with 15 members present (Allen, Augustus, Bunting, Campbell, Dempsey, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith).

C. Approval of Agenda

A motion was made by Loretta Phipps-Greig and seconded by Sue Smith to approve the September 5, 2019 agenda. ***The motion carried unanimously*** (15 – Yes: Allen, Augustus, Bunting, Campbell, Dempsey, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

D. Approval of June 6, 2019 PSB Regular Meeting Minutes

A motion to approve the ***June 6, 2019 regular meeting minutes*** as presented was made by Fran O'Malley and seconded by Loretta Phipps-Greig. ***The motion carried*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No; 1 – Abstention: Dempsey).

E. *Approval of June 6, 2019 PSB Executive Session Minutes*

A motion to approve the ***June 6, 2019 executive session minutes*** as presented was made by Gerald Allen and seconded by Sandra Hall. ***The motion carried*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O’Malley, O’Neill, Phipps-Greig, Pinkston, and Smith; 0 – No; 1 – Abstain: Dempsey).

F. *Approval of June 25, 2019 PSB Special Meeting Minutes*

A motion to approve the ***June 25, 2019 special meeting minutes*** as presented was made by Loretta Phipps-Greig and seconded by Holly Grandfield. ***The motion carried*** (12 – Yes: Allen, Augustus, Bunting, Campbell, Dempsey, Grandfield, Hall, Kohan, Murphy, O’Neill, Phipps-Greig, and Pinkston; 0 – No; 3 – Abstain: Guido, O’Malley, and Smith).

G. *Approval of June 25, 2019 PSB Executive Session Minutes*

A motion to approve the ***June 25, 2019 executive session minutes*** as presented was made by Earle Dempsey and seconded by Gerald Allen. ***The motion carried*** (11 – Yes: Allen, Bunting, Campbell, Dempsey, Grandfield, Hall, Kohan, Murphy, O’Neill, Phipps-Greig, and Pinkston; 0 – No; 4 – Abstain: Augustus, Guido, O’Malley, and Smith).

H. *Approval of August 1, 2019 PSB Regular Meeting Minutes*

A motion to approve the ***August 1, 2019 regular meeting minutes*** as presented was made by Loretta Phipps-Greig and seconded by Earle Dempsey. ***The motion carried*** (10 – Yes: Allen, Dempsey, Guido, Hall, Kohan, Murphy, O’Malley, O’Neill, Phipps-Greig, and Pinkston; 0 – No; 5 – Abstain: Augustus, Bunting, Campbell, Grandfield, and Smith).

I. *Approval of August 1, 2019 PSB Executive Session Minutes*

A motion to approve the ***August 1, 2019 executive session minutes*** as presented was made by Earle Dempsey and seconded by Loretta Phipps-Greig. ***The motion carried*** (10 – Yes: Allen, Dempsey, Guido, Hall, Kohan, Murphy, O’Malley, O’Neill, Phipps-Greig, and Pinkston; 0 – No; 5 – Abstain: Augustus, Bunting, Campbell, Grandfield, and Smith).

J. *Approval of August 9, 2019 PSB Screening Committee Meeting Minutes*

A motion to approve the ***August 9, 2019 screening committee meeting minutes*** as presented was made by Loretta Phipps-Greig and seconded by Fran O’Malley. ***The motion carried*** (3 – Yes: Grandfield, O’Malley, and Phipps-Greig; 0 – No; 0 – Abstain).

K. *Approval of August 9, 2019 PSB Screening Committee Executive Session Minutes*

A motion to approve the ***August 9, 2019 screening committee executive session minutes*** as presented was made by Loretta Phipps-Greig and seconded by Fran O’Malley. ***The motion carried*** (3 – Yes: Grandfield, O’Malley, and Phipps-Greig; 0 – No; 0 – Abstain).

L. Approval of August 15, 2019 Interview Committee Meeting Minutes

A motion to approve the *August 15, 2019 interview committee meeting minutes* as presented was made by Sue Smith and seconded by David Kohan. ***The motion carried*** (5 – Yes: Allen, Dempsey, Kohan, Murphy, and Smith; 0 – No; 0 – Abstain).

M. Approval of August 15, 2019 Interview Committee Executive Session Minutes

A motion to approve the *August 15, 2019 interview committee executive session minutes* as presented was made by Sue Smith and seconded by David Kohan. ***The motion carried*** (5 – Yes: Allen, Dempsey, Kohan, Murphy, and Smith; 0 – No; 0 – Abstain).

II. Second Round of Interviews for the PSB’s Executive Director & Discussion of Qualifications*

Fran O’Malley made a motion to enter executive session for the interviews and to discuss the applicants’ qualifications to hold the job as the PSB’s executive director. Loretta Phipps-Greig seconded the motion. ***The motion carried unanimously*** (15 – Yes: Allen, Augustus, Bunting, Campbell, Dempsey, Grandfield, Guido, Hall, Kohan, Murphy, O’Malley, O’Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

The PSB entered into executive session for the interviews and to discuss the applicants’ qualifications to hold the job as the PSB’s executive director.

Loretta Phipps-Greig made a motion to return to open session. The motion was seconded by Sue Smith. ***The motion carried unanimously*** (15 – Yes: Allen, Augustus, Bunting, Campbell, Dempsey, Grandfield, Guido, Hall, Kohan, Murphy, O’Malley, O’Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

III. PSB’s Executive Director Hiring Process Next Steps

Sue Smith made a motion to offer the executive director position to Candidate B-2019. Holly Grandfield seconded the motion. ***The motion carried unanimously*** (15 – Yes: Allen, Augustus, Bunting, Campbell, Dempsey, Grandfield, Guido, Hall, Kohan, Murphy, O’Malley, O’Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

Gerald Allen made a motion to repost the executive director position description if Candidate B-2019 declined the offer to accept the position or otherwise did not become the executive director. Celeste Bunting seconded the motion. ***The motion carried*** (13 – Yes: Allen, Augustus, Bunting, Campbell, Dempsey, Grandfield, Guido, Hall, Kohan, Murphy, O’Malley, O’Neill, and Smith; 2 – No: Phipps-Greig and Pinkston).

IV. Regulations

A. The PSB received an update on the following Regulations:

1. 1501 Knowledge, Skills, and Responsibility Based Salary Supplements
2. 1549 Dance Teacher
3. 1558 Theater Teacher

4. 1563 Music Teacher

The regulations were published in the *Register of Regulations* on September 1, 2019, the Public Comment period closes on October 2, 2019, and the regulations will be added to the agenda for the Board Meeting on October 3, 2019. Regulation 1560 Art Teacher, which was tabled at the August 1, 2019 meeting, will also be on the agenda for the October 3, 2019 meeting.

B. 1522 Elementary School Counselor

The PSB reviewed and discussed proposed changes to Regulation 1522 – Elementary School Counselor. Jennifer Davis, Susan Haberstroh, and Wendy Modzelewski from the Department of Education were available to answer questions from the PSB.

A motion was made by Fran O'Malley and seconded by Sandra Hall to publish the proposed changes to Regulation 1522 – Elementary School Counselor. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

C. 1545 Secondary School Counselor

The PSB reviewed and discussed proposed changes to Regulation 1545 – Secondary School Counselor. Jennifer Davis, Susan Haberstroh, and Wendy Modzelewski from the Department of Education were available to answer questions from the PSB.

A motion was made by Fran O'Malley and seconded by Holly Grandfield to publish the proposed changes to Regulation 1545 – Secondary School Counselor. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

D. 1582 School Nurse Regulation Discussion

The PSB discussed that changes to Regulation 1582 School Nurse were being drafted by the Department of Education.

V. **PSB Standing Committees**

A. ***Licensure and Certification Criteria Committee***

Byron Murphy provided an update on the LCCC. The next meeting is scheduled for September 11, 2019 at 1:00 p.m. in the Cabinet Room at the Townsend Building. The LCCC members were polled to determine the best day to meet and the poll showed that Wednesday afternoons are best for the majority of the members. The LCCC has a vacancy for a high school teacher. The following notice was posted on the PSB webpage on the DOE website: The Professional Standards Board is seeking a high school teacher to serve on its Licensure and Certification Criteria Committee (LCCC). The LCCC makes

recommendations to the PSB for developing and amending, as necessary, regulations on licensure and certification requirements for public school educators in Delaware. The LCCC typically meets on the second Wednesday of every month in Dover. To apply, teachers should send a short email that includes where they teach, what subject(s) and grade level(s) they teach, and why they are interested in serving on the LCCC to Kathleen.Smith@doe.k12.de.us by Friday, October 4, 2019. The PSB discussed that it may be difficult for teachers to get coverage in the afternoon to attend LCCC meetings and that schools are not reimbursed for substitutes who cover educators who attend LCCC meetings. The PSB further discussed that the LCCC could have a conversation about holding its meetings after school hours.

B. Professional Development and Associated Compensation Criteria Committee

Byron Murphy reported that the next meeting is scheduled for October 9, 2019 at 8:00 a.m. in the Cabinet Room at the Townsend Building.

VI. Other Items for Discussion Only

None

VII. Public Comment

None

VIII. Adjournment

A motion to adjourn was made by Sue Smith and seconded by Loretta Phipps-Greig. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

The meeting adjourned at 7:28 p.m.